

F-1 International Student Transfer Out Form

F-1 international students intending to transfer to another college or university must complete and submit this form to the Office of International Relations. The information requested on this form is required by the University of Arkansas - Fort Smith (UAFS) in order to release your SEVIS I-20 Form record to another institution. **Please submit this completed form along with a letter of admission from the institution to which you intend to transfer.**

Student Information

Family (Last) Name First Name Middle Name

Major of Study U.S. Phone Number Email Address

Reason for Transfer Request (Check all that apply)

- Graduation Transfer to another institution Unable to register
- Financial Difficulties Academic Suspension Course Availability/Location
- Other: _____

Transfer School Information

Name of Transfer School School SEVIS Code Name of School Official

Phone # to International Office Fax # of International Office Semester/Year of Acceptance

*Requested Transfer Release Date ____/____/____ Start Date at New School ____/____/____

*The transfer will not be processed without a date and is subject to approval.

Note: Although you may be applying to multiple new schools, the OIR can only indicate one transfer school in SEVIS. The transfer release date will be the end of the current term or session. If you decide to cancel your transfer you must notify the OIR before your transfer release date is given. After the release date has been reached, UAFS will no longer have access to your SEVIS record. Finally, be aware that any form of employment you might have under your F-1 student status must end the same day as your SEVIS release date.

I give UAFS permission to release the information requested on this form:

Name (please print) Signature Date (mm/dd/yyyy)